



Emergency Medical Services

IDPH License Renewal

IDPH License Renewal

- The subsequent slides outline the process for license renewal of the following licenses:
 - Emergency Medical Technician (B, I, P)
 - Lead Instructor
 - Emergency Communications Registered Nurse
 - Emergency Dispatcher
 - First Responder
 - Pre-Hospital Registered Nurse

IDPH License Renewal

- It is of the upmost importance that IDPH has your correct address on file.
 - If you need to change your address, you can do so through this webpage:

<https://emslicensing.dph.illinois.gov/Clients/ILDOHEMS/Private/AddressChange/AddressLogin.aspx>

IDPH License Renewal

- Approximately 60 days prior to the expiration of your license, IDPH will mail you a letter to your address listed on file. This form will contain a PIN number and website address.
- Log onto the website and use your PIN number to
 - Pay renewal fees (listed on next slide)
 - Credit or debit card required
 - Declare child support status
 - Declare felony conviction status
- Print Confirmation Page to forward to EMS Office along with continuing education.
- Mailing the paper version to IDPH can be done but will take longer. Forward copy to EMS.

IDPH License Renewal

- Renewal Fees
 - Fees range from \$20-\$40
 - Complete fee schedule available through this webpage
http://www.idph.state.il.us/ems/forms/EMS_Fee_Schedule.pdf
 - Volunteers serving an area of less than 5,000 population, members of Illinois National Guard and Illinois State Police can apply for a waiver of the fee through this webpage
 - Allow extra time if you apply for this
http://www.idph.state.il.us/ems/forms/EMS_Volunteer_License_Fee_Waiver.pdf

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- Forward the Confirmation Page , current CPR card and CE hour documentation to EMS Coordinator prior to expiration date. In four years the following are required.
 - EMT-B=60 hours
 - EMT-I= 80 hours
 - EMT-P= 100 hours
 - Lead Instructor= 40 hours
 - Emergency Communications RN= 32 hours
 - Emergency Dispatcher= 48 hours
 - First Responder= 24 hours
 - Pre-Hospital RN= 100 hours

Region 3 Renewal Requirements

Category	NR/ EMR	Lead Instructor	EMT-B	EMT-I	EMT-P/PHRN
Airway Including: skills labs	2	4	4	8	10
Breathing, Patient Assessment	3	6	6	8	8
Circulation, Trauma, Shock/Resuscitation, <u>Pathophysiology</u>	8	12	18	24	32
Disability, Medical, Behavioral, OB/infant/Children	6	12	14	18	18
Environment, Preparations /Operations, Special Population, Pharmacology	5	6	10	14	16
Subtotal	24	40	52	72	84
Open topics	-	-	8	8	16
Total	-	-	60	80	100

Region 3 Renewal Requirements

- Documentation Required
 - CPR for Healthcare Provider
- Intermediate/ Paramedic/ PHRN/ECRN
 - ACLS
 - PHTLS, ITLS, TNS or TNCC
 - PEPP, PALS or ENPC
- Additional Information/ Requirements
 - Lead Instructor 40 hours Con Ed and Course Evaluations
 - ECRN 32 hours Con Ed
 - EMD 48 hours Con Ed

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- Continuing education hours must include
 - 25% must be within Memorial EMS System
 - No more than 25% from clinical experience (non-paid)
 - No more than 50% from instruction (2hours=1CE hour)
 - Up to 75% can be under one training site code
 - No more than 25% from approved Internet Sites
 - www.EmCert.com www.EMSJane.com
 - www.MedicEd.com www.healthstream.com
 - www.ems-ce.com
 - Maximum 6 hours CPR

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- A 3 month extension will be granted once in the licensee's career. Application is available through this webpage

http://www.idph.state.il.us/ems/forms/EMS_Extension_Request_Application.pdf

IDPH License Renewal

- After Licensee has completed online requirements **AND**
- Forwarded correct CE documentation to the EMS Office
- Renewals are processed every Monday and Thursday
- New licenses will print at IDPH (Springfield) by 10:00 A.M. the following day.
- Questions can be directed to 217.788.3973 or Brown.Sara@mhsil.com